



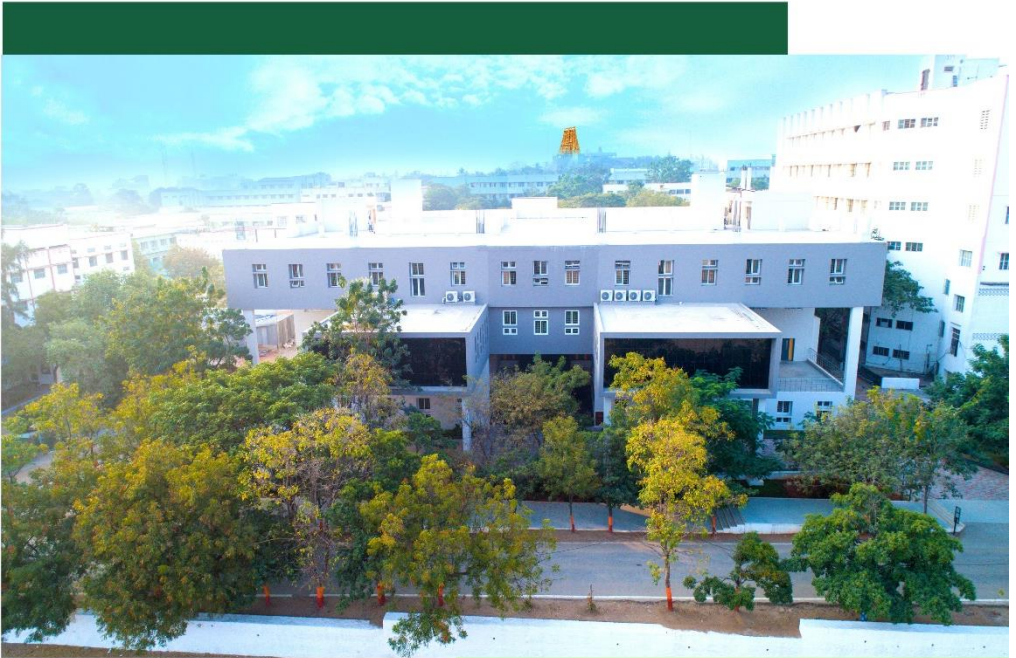
VET Institute of Arts and Science

(Co-education) College

An Institution run by Vellalar Educational Trust

Affiliated to Bharathiar University

Thindal, Erode - 638 012



Hand Book 
Academic year 2021-22



VET Institute of Arts and Science
(Co-education) College
(Affiliated to Bharathiar University)
(An Institution run by Vellalar Educational Trust)
Thindal, Erode – 638 012



e-mail: info@vetias.ac.in Website: www.vetias.ac.in

PERSONAL MEMORANDUM

Name : _____

Roll. no. : _____

Class : _____

Department : _____

Date of birth : _____

Blood group : _____

Height : _____ cm Weight : _____ kg

Address for

Communication : _____

Pin code : _____

Mobile no. : _____ Res. ph. no.: _____

Father's mobile no : _____ Mother's mobile no : _____

E-Mail id : _____

Aadhaar no. : _____

Family Doctor : _____ Phone no.: _____

Medical problem and allergies: _____

Other details : _____

In case of emergency, please report to: _____

NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he
Bharata-bhagya-vidhata
Punjab-Sindhu-Gujarata-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
uchchala-jaladhi-taranga
Tava shubha name jage, tava shubha asisa mage,
gahe tava jaya-gatha.
Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-vidhata.
Jaya he, Jaya he, Jaya he,
jaya jaya jaya, jaya he.

INDIAN PLEDGE

India is my country. All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give respect to my parents, teachers and
all elders and treat everyone with courtesy.
To my country and my people, I pledge my devotion.
In their well-being and prosperity alone lies my happiness.

COLLEGE OATH

I solemnly affirm in the name of God, that, I shall, during and at the end of the course, metamorphise into a mature professional, and merge with the professional management fraternity all over the world.

I shall earnestly strive to develop a professional discipline.

I hereby state that, I have read and understood the code of conduct and I promise to abide by the rules and regulations of this institution and safe guard the motto

“Educate, Elevate, Empower”

COLLEGE COMMITTEE

1. **Thiru. Kandasamy S. S.**

President - Management Chairman

2. **Thiru. Chandrasekar S. D. , B. A.**

Secretary - Management Member

3. **Thiru. Arun P. K. P. , B. Arch.**

Treasurer - Management Member

4. **Dr.Thirunavukkarasu P.**

Syndicate Member, BU - University Nominee

5. **Mr.Velumani C., CA**

NGO- Member

6. **Dr. Jayanthi S. K.**

Principal, VCW- Member

7. **Dr.Saravanan R.**

Principal

8. **Dr.Shakila Mathew**

Dean - Academics

9. **Mr. Logesh Kumar S.**

Administrative Officer

VELLALAR EDUCATIONAL TRUST

Vellalar Educational Trust, established in 1969, with a view to empower young women hailing from rural and marginalised sections of the society and elevate them as leaders through education, has emerged as a beacon of education for millions of aspiring minds. Growing from strength to strength, inculcating values that harmonise and develop our society, the VET family now is a group of ten institutions wherein 22,000 students are pursuing their studies from school level to higher education and research in the faculties of Arts, Commerce, Education, Engineering, Management, Nursing, Pharmacy and Sciences.

ABOUT THE COLLEGE

VET Institute of Arts and Science (Co-education) College, the youngest member of the Vellalar family, is an intellectual community that nurtures student learning, fosters faculty research and creative activity and provides service to the larger community. We, at VETIAS, emphasise on collaborative learning, individual intellectual development, and respect for diverse points of view, preparing students to become critical thinkers, strong communicators and ethical leaders with a truly global perspective. Our students will graduate understanding that what they do beyond the classroom can make an impact on the world since knowledge, understanding and intellectual courage for a purposeful life in a challenging and changing world are woven into the fabric of their education.

COLLEGE WORKING DAYS &TIMINGS

Monday - Saturday

09.15 AM - 04.25 PM

VISION

We envision a distinguished institution in education, research, and a home to an intellectual community with strong social commitments, providing seamless learning environment balanced with challenge and support, comfort and flexibility, and contemporary culture and tradition, eliciting pride and belonging from its stakeholders.

MISSION

- To identify opportunities, make connections, and maximise resources in order to promote progress, inspire collaboration and synergy, and maximise efficacy of all members of the campus community.
- To offer broad and balanced academic programmes that are mutually reinforcing and emphasise high quality and creative instruction at the undergraduate, graduate, professional and postgraduate levels.
- To be an employer of choice for faculty who are passionate about transforming the practice of teaching.
- To embody through its policies and programmes, respect for, and commitment to, the ideals of open and democratic society.
- To create leaders who imagine, innovate and inspire the world.

VALUES

- Social justice
- Excellence
- Integrity
- Transparency
- Collaboration
- Innovation

COURSES OFFERED

School of Business

B. B. A.

B. B. A. with Business Analytics*

School of Commerce

B. Com.

B. Com. Computer Applications

B. Com. Professional Accounting

B. Com. Accounting & Finance

B. Com. with Business Intelligence*

School of Computer Science

B. Sc. Computer Science

B. Sc. Computer Science & Application

B. Sc. Computer Science with Artificial Intelligence*

School of Fashion

B.Sc. Costume Design and Fashion

School of Literature

B. A. English Literature

School of Social Science

B. A. Sociology

**Certificate course offered by IBM*

CHOICE BASED CREDIT SYSTEM (CBCS)

As per the directions given by the Director of Collegiate Education, all the Arts and Science colleges in Tamil Nadu will adopt the Choice Based Credit System (CBCS), from the academic year 2008-2009 onward. The salient feature of the newly introduced CBCS pattern is that the student gets to choose the course from the available courses offered in their branch.

The course structure adopted for UG as per TANSICHE has been outlined as below with a total of 140 credits.

Subjects	No of Courses	Credit per Course	Total Credits
Part I - Tamil	2/4	4	8/16
Part II - English	2/4	4	8/16
Part III - Core	15/19/20/21	3/4	58/74/80/82
- Allied	4	2/4	14/16
- Elective	3	4	12
Part IV - Non Major Courses	2	2	04
- Skill based Subject	4	3	12
- Environmental Studies	1	2	02
- Value Education	1	2	02
Part V - Extension Activities	1	2	02
Total			140

MEMBERS OF FACULTY AND STAFF

Principal

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Saravanan R.	Principal	9443267897	principal@vetias.ac.in

Dean – Academics

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Shakila Mathew	Dean – Academics	8807224766	dean@vetias.ac.in

Administrative Officer

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Mr.Logeshkumar S.	Administrative Officer	9566900011	logeshs@vetias.ac.in

Department of Tamil

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr.Suress C.R.	Head & Asst. Prof.	9942834250	suresscr@vetias.ac.in
2.	Dr.Dineshwaran M.	Asst.Prof.	9566858369	dineshwaranm@vetias.ac.in
3.	Dr. Dhinesh D.	Asst.Prof.	9566858369	dhineshd@vetias.ac.in
4.	Dr. Mahadevi N.	Asst.Prof.	7502131597	mahadevin@vetias.ac.in

Department of English

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Shakila Mathew	Dean (A) & ASP	8807224766	dean@vetias.ac.in
2.	Dr. Mohana Sundari L.	Asso. Prof.	9942045610	mohanasundaril@vetias.ac.in
3.	Dr. Mano Priya M.	Asst. Prof.	9940704103	manopriyam@vetias.ac.in
4.	Ms. Sarikaa M.	Asst. Prof.	9677364346	sarikaam@vetias.ac.in
5.	Mr. SalethVensus Kumar A.	Asst. Prof.	8778071683	salethvensus@vetias.ac.in
6.	Ms.Pushpa Priya D.	Asst. Prof.	7092670334	pushpatriyad@vetias.ac.in
7.	Mr. Kevin P.	Asst. Prof.	9442348579	kevinp@vetias.ac.in
8.	Ms. Aslin Jerusha D.	Asst. Prof.	8754833598	aslinjerushad@vetias.ac.in
9.	Ms.Revathy P.	Asst. Prof.	8220836303	revathip@vetias.ac.in
10.	Mr. Amalan G. T. A.	Asst. Prof.	9788447711	amalangta@vetias.ac.in
11.	Ms. Sujitha M.	Asst. Prof.	9952262603	sujitha@vetias.ac.in

Department of Business Administration

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Saravanan R.	Principal & Prof.	9443267897	principal@vetias.ac.in
2.	Dr. Vijay Anand A.	Asst. Prof.	9443568949	vijayananda@vetias.ac.in
3.	Dr. Poongulale M.P.	Asst. Prof.	9500882792	poongulalemp@vetias.ac.in
4.	Dr. Lavanya.S	Asst. Prof.	8072927088	lavanyar@vetias.ac.in
5.	Mr. Gokul K.	Asst. Prof.	9003935931	gokulk@vetias.ac.in
6.	Ms. Sri Janani A. K.	Asst. Prof.	8903982818	srijanani@vetias.ac.in
7.	Ms. Thernika R.	Asst. Prof	9750714144	thernikar@vetias.ac.in

Department of Commerce

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Arulraj S.	Head i/c & Asso. Prof.	9842935922	arulraj@vetias.ac.in
2.	Dr. Murali P.	Asso. Prof.	9842805136	muralip@vetias.ac.in
3.	Dr. AnbuPriya D.	Asso. Prof.	7373060011	anbupriyad@vetias.ac.in
4.	Dr. Anantha Kumar S.	Asso. Prof.	9677408345	ananthakumars@vetias.ac.in
5.	Dr. Umamaheswari S.	Asst. Prof.	9600313260	umamaheshwari@vetias.ac.in
6.	Dr. Roopa Santh Lakshmi	Asst. Prof.	9843655755	roopalakshmi@vetias.ac.in

Department of Commerce with Computer Applications

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Nallaswamy V. P.	Head & Asso. Prof.	9976106597	nallaswamyvp@vetias.ac.in
2.	Dr. Nagalakshmi R.	Asso. Prof.	9865521133	nagalakshmir@vetias.ac.in
3.	Dr. Shanthy V. N.	Asso. Prof.	9940992203	santhivn@vetias.ac.in
4.	Ms. Jayashree R.	Asst. Prof.	9787738688	jayashreecom@vetias.ac.in

Department of Commerce with Professional Accounting and Accounting & Finance

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Vellingiri P.	Head i/c & Asso. Prof.	9842835318	vellingiri@vetias.ac.in
2.	Dr. Boopathiraj T. M.	Asso. Prof.	9976722623	boopathiraj@vetias.ac.in
3.	Dr. Santhi L.	Asst. Prof.	9943306408	santhil@vetias.ac.in
4.	Mr. Poonkundran K.	Asst. Prof.	7358365689	poonkundrank@vetias.ac.in
5.	Ms. Hemasri S.	Asst.Prof.		hemasris@vetias.ac.in

Department of Computer Science

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Ananth K. R.	Head & Asso. Prof.	9965812134	kranand@vetias.ac.in
2.	Dr. Srinivasan V.	Asso. Prof.	9865113150	srinivasanv@vetias.ac.in
3.	Dr. Ramkumar R.	Asso. Prof.	9976137471	ramkumar@vetias.ac.in
4.	Dr. Karthika D.	Asst. Prof.	9524057206	karthikad@vetias.ac.in
5.	Dr. Selvanayaki K.	Asst. Prof.	8870744544	selvanayakik@vetias.ac.in
6.	Dr. Prasath S.	Asst. Prof.	9500575736	prasaths@vetias.ac.in

Department of Costume Design and Fashion

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Rajalakshmi M.	Head & Asso. Prof.	9677418333	rajalakshmim@vetias.ac.in

Department of Economics

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Krishnaveni C.	Asst. Prof.	9487576993	krishnavenic@vetias.ac.in

Department of Sociology

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Mrinalini S.	Head & Asst. Prof.	9942781505	mrinalini@vetias.ac.in
2.	Dr. Raja S.	Asst. Prof.	8778723824	rajas@vetias.ac.in
3.	Mr. Azhagesan S.	Asst. Prof.	7395910378	azhagesan@vetias.ac.in
4.	Mr. Manosh Aravind I A C	Asst. Prof.	7217739468	monosharavindiac@vetias.ac.in

Department of Mathematics

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Radhika C.	Head & Asst. Prof.	9865404880	radhikac@vetias.ac.in
2.	Mr. Jagadeesan S.	Asst. Prof.	9042766055	jagadeesan@vetias.ac.in
3.	Ms. Amutha malar V.	Asst. Prof.	9003374568	amudhamalarv@vetias.ac.in
4.	Ms. Jayabrindha D.	Asst. Prof.	9940263191	jayabrindhad@vetias.ac.in

Department of Physical Education

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Dr. Suresh A.	Physical Director	9842781811	suresha@vetias.ac.in

Knowledge Resource Centre

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Ms. Devi Abirami L. S.	Asst. Librarian	9360637711	deviabiramils@vetias.ac.in

Training and Placement Cell

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Mr. Jeganath R.S	Placement Officer	9677095523	jeganathrs@vetias.ac.in

Administrative Office

Sl.No.	Name	Designation	Mobile Number	Email ID
1.	Mr.Logeshkumar S.	Administrative Officer	9566900011	logeshs@vetias.ac.in
2.	Mr.Somasundaram N	Office Accountant	9865521791	somasundaramn@vetias.ac.in
3.	Mr. Faize Ahamed M.	Accountant	9942799527	faizeahamedm@vetias.ac.in
4.	Mr. Arunkumar V.	PRO	9489551115	pro@vetias.ac.in
5.	Ms. Nithyadevi S.	Office In-charge	8883960345	nithyadevis@vetias.ac.in
6.	Ms. Vasavi S.	Maint. Supervisor	9487827507	vasavis@vetias.ac.in
7.	Ms. Selvapriya A.	Receptionist	8668178058	selvapriya@vetias.ac.in
8.	Mr. Rohith V.	Cadet Instructor	9344634779	rohithv@vetias.ac.in
9.	Mr. Pradeep K.	Office Asst.	6379077732	pradeepk@vetias.ac.in
10.	Ms.Sathya S.	House Keeping Asst.	9578484100	sathyas@vetias.ac.in
11.	Mr. Kodesh S.	Driver	8531068229	kodeshs@vetias.ac.in

CO-ORDINATORS

Union Association : Dr.Vellingiri P.
Dr. Mohana Sundari L.

Department Associations

U V Swaminathalyer Tamil Mandram: Dr. Dineshwaran M.
Literati (English) : Mr. SalethVensus Kumar A.
SALS (Sociology) : Dr. Raja S.
Dhravya (Commerce) : Dr. AnbuPriya D.
Ameya (Mathematics) : Dr. Radhika C.
Computer Science : Dr. Karthika D.
BBA : Dr. Poongulale M.P.

Clubs

NSS : Dr.Arulraj S.
YRC : Dr. Dhinesh D.
Sports : Dr. Suresh A.
Quiz : Dr. Nallaswamy V. P.
Rotaract : Dr. Radhika C.
Fine Arts & Music and Dance : Dr. Lavanya S.
Arts and Craft : Mr. Amalan G. T. A.
Agri & Environmental Club : Dr. Mahadevi D.
Aesthetics (Beauty and Fashion) : Dr. Umamaheswari S.
First Aid & Pharmaceutics : Mr. Kevin P.
Photography, Movie & Design (MAD): Dr. Ramkumar R.
Consumer Club : Ms. Sri Janani A. K.
Entrepreneurship &
Forum for Industry Interaction : Mr. Logesh Kumar S.

Publications For media

Tamil : Dr.Dineshwaran M.
English : Dr. Manopriya M.

For Magazine & Newsletter

Tamil : Dr. Mahadevi N.
English : Ms. Sujitha M.
Hindi : Ms. Kushboo

Exam Cell : Dr.Nallaswamy V. P.
Dr. Dinesh D.

Resident Directors

Men's Hostel : Dr. Raja S.
Women's Hostel : Ms. Karthiyaani P.

Edspire Webinars : Mr. Kevin P.

Administration : Mr. Logesh Kumar S.

Skill Based Subjects : Dr.Shakila Mathew

Coaching Classes : Dr. Nagalakshmi R

IQAC : Mr. Jagadeesan S.

Library : Ms. Devi Abirami L. S.

Time Table : Dr. Radhika C.

Uniform : Ms. Nithya Devi S.

ID Cards : Mr. Arunkumar V.

ICT & Learning Management System : Dr. Ramkumar R.

Website : Dr. Karthika D.

Transportation : Dr. Suresh A.

Campus Maintenance : Ms. Vasavi S.

RULES AND REGULATIONS

CODE OF CONDUCT AND DISCIPLINE

- Students, the representatives of the college, are expected to conduct themselves in such a way as to bring credit to the college.
- Students are expected to participate in all the activities and functions of the college and observe discipline.
- Silence should be maintained during college hours and study hours.
- Students shall not leave the premises of the college during working hours without the permission of the Principal.
- Students shall not organise meetings, entertainments and collect money for any purpose in the college without the permission of the Principal.
- Notices shall only to be circulated among the students or posted on the notice board with prior permission of the Principal.
- Visitors are not allowed during the working hours of the college.
- Day scholars shall not involve in purchasing, posting or lending things etc., for boarding students.
- The college shall not receive any letters or other postal transactions for the day scholars.
- Parents and guardians shall notify change of address immediately to the office.
- Students shall not use cameras and other electronic devices in the campus. If found guilty, disciplinary action will be taken.
- Students are responsible for the cleanliness of the college buildings and surroundings.
- Students shall not stick papers, write on the walls and pluck flowers from the plants in the garden and enter other classrooms.

- A student may be dismissed by the Principal for continued absence or serious misconduct.
- Students should be attentive in gathering the information, updated through the LMS / college website.
- Female students shall wear salwar / half-saree / saree and male students shall wear formal trousers and shirt (half-sleeve/ full-sleeve). T-shirts and jeans are not permitted inside the campus.
- Students shall wear their ID card at all times inside the campus.
- Students who have lost their ID cards shall make a written request to the office for a duplicate ID card with due charges.
- No student shall leave the class or laboratory without the permission of the Staff in-charge and loiter on the corridors during the college hours.
- Smoking, liquor consumption and other forms of drugs, gambling, ragging, photography without consent is prohibited inside the college premises.
- In case, any criminal case is registered against a student by the law enforcing authorities, he / she should intimate the same within 24 hours to the Principal, failing which he / she is liable for disciplinary action leading to expulsion.
- A student shall be issued conduct certificate only upon fulfilling the above stipulated rules and regulations and as per the recommendation of the Head of the Department.
- With regard to the matters not specified above, students shall aim at conducting themselves in a manner thoroughly suited to the functioning of the college.
- The Principal's decision shall be final in matters of punishment of the student for the violation of the rules of the college.

ATTENDANCE AND LEAVE

All students shall follow strictly the leave rules given under.

- No student shall abstain from the classes without prior permission.
- In case of illness and other unforeseen circumstances, leave shall be applied through the online LMS portal.
- A medical certificate shall be produced to the Principal through proper channel in case of leave due to prolonged illness (more than 5 days).
- Students who absent themselves from the class without any prior permission during any hour of the session shall be considered as absent for that session.
- The attendance certificate which is required for admission to the End Semester Examinations shall be granted, if the student's progress and conduct have been satisfactory and the student has attended the required number of working days in that semester.
- Leave of absence for practical classes, CIAs and model examinations shall be granted only if recommended by the concerned instructor.
- Leaving the campus during class hours is only allowed with the permission of Principal.

The Principal shall take appropriate action in case of violation of leave rules.

SHORTAGE OF ATTENDANCE

- Candidates who have 75% of attendance and above in the current semester are eligible to write the examinations, both arrears and regular subjects.
- Candidates whose attendance is between 65% and 74% (both included) in the current semester are eligible to appear for the examination if the shortage of attendance is condoned by the Principal after the payment of the condonation fee prescribed by the University.
- Candidates whose attendance is between 50% and 64% (both included) in the current semester are not eligible to write examinations in the current semester subjects but are permitted to continue their studies in the next semester provided it is the first time that the candidates have earned attendance between 50% and 64% or else the candidates have to discontinue the course and re-join in the same semester in the next year with proper approval of the Registrar. However, these candidates are eligible to write the arrears if they have any.
- Candidates whose attendance is below 50% are not eligible to write examinations in the current semester subjects and also have to discontinue the course and re-join in the same semester in the next year with proper approval of the Registrar. However, these candidates are eligible to write the arrear subjects, if any.
- Candidates whose attendance is between 50% and 64% in the previous semester and earned combined attendance of 75% or more by taking the average of the attendance earned in the current and the previous semesters are eligible to write semester subjects along with the current semester subjects.

EXAMINATIONS

ATTENDANCE REQUIREMENTS

A student will be allowed to appear for the End Semester Examinations only if

- he / she puts in at least 75% of attendance
- he / she shows satisfactory progress in studies, in all the tests and examinations conducted by the college / department during the semester and has secured at least reasonable minimum marks in them
- his / her conduct in the college during the semester has been satisfactory

EVALUATION SYSTEM

Students are evaluated by the continuous Internal Assessment system and the Semester Examinations conducted by the college at the end of the semester. Marks for internal assessment is computed based on the marks secured by the student, in CIA I and II, model examinations and assignment, following the norms stipulated by Bharathiar University. The total marks scored in Continuous Internal Assessment and semester examinations put together gives the marks scored by a student in that examination.

PASSING MINIMUM

The minimum mark required to pass is 40% in the End Semester Examination and 40% in the aggregate of CIA + ESE.

TIMINGS

- Students are required to be present outside the examination hall 15 minutes before the commencement of the examination. Students will only be allowed to enter the hall 10 minutes prior to the commencement of the examination.
- Students shall not be allowed to appear for the examination, if they reach the examination hall 15 minutes after the commencement of minor examinations and 30 minutes after the commencement of major examinations.
- No student shall leave the hall before half time (major examinations) and 30 minutes (minor examinations) once the examination commences.

QUESTION PAPERS AND ANSWER SHEET(S)

- The invigilator shall distribute the question paper & answer sheet(s) to students. No other paper than that is issued by the invigilator shall be used. An examination written on other paper will be considered invalid.
- Each answer sheet should contain the details of the student's name, department and register / examination number.
- Students shall not carry the answer sheet(s) outside the examination hall. After the examination, students should submit their answer sheet(s) to the invigilator.

IDENTITY CHECK-UP

- Students shall not be allowed into the examination hall without presenting their identity card, issued by the college.
- If, a student forgets his / her Identity Card, he / she shall submit a letter stating reasons and get it signed by the concerned invigilator / COE / HOD.

BREAKS

- Breaks for visits to the student lounge or restrooms are not permitted during examinations.
- If a student falls ill during the examination and is unable to complete the examination, the concerned student shall alert the invigilator. The HOD shall make suitable arrangement for medical attention.
- No student shall re-enter the examination hall after leaving unless he / she has been under approved supervision during the full period of their absence.

OTHER MATERIALS

- Students shall bring their own stationery for the examination.
- Students are responsible for the safe keeping of their personal belongings that they bring on the examination day. The college shall take no responsibility for any loss or damage of the same.
- Exchange of any stationery, etc. is strictly not permitted in the hall.

- Calculators with more than one-line display or with alphanumeric display (programmable calculators) shall not be permitted inside the examination hall unless specified in advance. If the invigilator reasonably believes that a student is using a calculator that does not conform to the rules, he / she has the discretion to replace the calculator.

DISTURBANCE

- During the examination, there shall be no communication among the students or between a student and an outsider via any means. This rule applies to students both in the examination hall and on supervised breaks.
- No student shall leave his/her assigned seat without the permission of the invigilator.
- It is the invigilator's discretion to decide if there is enough reason to remove a student from the examination hall owing to any disorderly conduct.

MISCELLANEOUS

- Students with any disabilities or any other medical problems shall be provided with a scribe for the examination only subject to prior permission from the college. All such cases will be dealt as per academic rules.

KNOWLEDGE RESOURCE CENTRE AND DIGITAL LIBRARY

Working Hours : 9:00 AM to 5.30 PM on all working days

Transaction Hours : 9:30 AM to 5.00 PM on all working days

- The library renders service by providing quality magazines, journals and newspapers.
- All students of the college are members of the library.
- All members scan their ID card at the entrance of the library at the time of entering and leaving the library.
- ID card is a must for all transactions. Books shall not be issued to a holder with another person's ID card.
- No personal belongings are permitted inside the library except for pencil and paper.
- Library books should be handled with utmost care. Marking of any kind or scribbling on pages or folding of any pages is prohibited. Mishandling or damage to the books shall invite penalty.
- Students shall examine each book before borrowing and report any damage or missing pages to the Librarian immediately.
- Students shall replace or pay for the cost of any book lost by them. If one book of a set is lost or damaged, then the whole set shall be replaced.
- Reference books, journals, back volumes, project reports etc, shall not be issued to the members.
- With Librarian's permission, laptops may be used inside the Libraries.
- Silence shall be maintained inside the library at all times.

JOURNALS AND MAGAZINES

S. No.	Journals
English	
1	Rock Pebbles
2	Indian Literature Journal
3	IUP Journal of English Studies
4	Journal of English Language Teaching
5	Litcrit
6	Triveni
7	The Literary Criterion
8	Readers Digest
9	Competition Success Review & GKT
10	Sports Star
11	Women's Era
Sociology	
1	South Asian Journal of Socio-political Studies
2	Indian Historical Studies
3	Journal of Educational Planning and Administration
4	Social Action
5	Indian Journal Gerontology
6	Kalachuvadu Magazine
7	Ungal Noolagam - Your Library Magazine
8	Tamilnadu Nugarvor Kavasam
9	Wisdom
10	Discover India

Management	
1	IUP Journal of Management Research
2	Indian Journal of Research in Capital Markets
3	IUP Journal of Management Case studies: Case Folio
4	IUP Journal of Operations Management
5	IUP Journal of Management Case Studies
6	India Today
7	Careers 360
8	Business Today
9	Indian Management
10	Outlook Business
Computer Science	
1	Indian Journal of Computer Science
2	International Journal of Communication & Technology
3	IUP Journal of Computer Science
4	IUP Journal of Information Technology
5	Resonance Journal of Science Education
6	Data Quest
7	Express Computer
8	PC Quest
9	Voice and Data
10	Open Source for You
Commerce	
1	Management Accountant
2	IUP Journal of Accounting Research & Audit Practice

3	IUP Journal of Entrepreneurship Development
4	IUP Journal of Financial Risk Management
5	IUP Journal of Bank Management
6	IUP Journal of Applied Economics
7	IUP Journal of Brand Management
8	IUP Journal of Operation Management
9	IUP Journal of Organizational Behavior
10	Southern Economist
11	IUP Journal of Applied Finance
12	Journal of Accounting and Finance
13	Arthshastra Journal of Economics and Research
14	Bajaj Capital Investors India
15	Industrial Economist
16	The Global Analyst
17	Outlook
18	Outlook Money
19	Retailer
20	Kovai Vanigam
21	The Smart Manager
22	Yojana (Thittam) – Tamil
23	The Week
24	The Indian Banker
25	Banking Service Chronicle
26	Valar Thozhil

HOSTEL

The resident director shall carry out the administration of the college hostel. The hostel rules are applicable to the residents of the hostel.

- Hostel gates for female inmates shall remain open between 09.00 AM and 06.00 PM. Inmates shall report to the resident director by 06:00 PM either from the college or their home.
- Parents / guardians shall meet the inmates between 09.00 AM and 06.00 PM with prior permission of resident director. Parents/guardians are not supposed to visit the rooms, unless otherwise required.
- Smoking, consumption of liquor and any usage of other intoxicants is strictly prohibited.
- Inmates shall not remain in the hostel during class hours, unless permitted by the concerned authority.
- Inmates shall make entries in the “In and Out Register” and the “Leave Register” while leaving the hostel.
- Inmates shall not be allowed to leave the hostel or go home (general holidays / special reasons) without the written permission of the resident director.
- Inmates are advised to get prior permission from their HOD and resident director to leave the college premises for reasons such as industry visit, project work, extra classes, sponsorship, etc. Upon returning, their arrival must be reported to the authority concerned.
- Inmates shall keep their rooms and properties neat and clean at all times while also maintaining the decorum inside the hostel.

- Inmates shall be responsible for the safekeeping of their personal belongings. The management shall not be responsible for the loss of any personal property, documents, valuables or money.
- Inmates shall not conduct meetings, give notices or collect money from the other inmates.
- Inmates shall be responsible for the hostel property. They shall not damage any hostel property. If damaged, an amount towards breakage will be collected from the concerned inmate(s).
- Inmates shall switch off the lights and fans when they leave their room.
- Inmates shall contact the resident director for any complaint regarding the facilities and other issues.
- Day scholars are not permitted inside the hostel under any circumstance. Action shall be taken on inmates found guilty of accompanying day scholars inside the hostel.
- Inmates shall not disturb and in no way shall interfere in the work of other inmates and other hostel workers. Misbehaviour on the part of inmates or hostel workers shall be reported to the resident director immediately.
- Mobile phones shall be handed over to the resident director and shall only be given access to use during a specified time.
- Inmates who vacate the hostel in between shall not be refunded with the hostel fee of that academic year.
- Misconduct or breach of hostel rules renders the offender liable to fine / suspension / dismissal from both the hostel and college.
- The Principal will be the deciding authority to settle any matters of dispute and his / her decision will be final.

TRANSPORTATION

- The transport facility, on payment basis, is arranged by the college to facilitate the commutation of day scholars.
- The college reserves the right to frame, amend, revoke, repeal and enforce the rules & regulations, as and when fit; and students are to be updated with the amended rules & regulations.
- The college reserves the rights to deny transport facility to any student on the grounds of misconduct/ indiscipline.
- An issued Bus Pass is valid only for the particular semester.
- Loss or missing bus pass shall be re-issued upon intimation to the office along with penalty.
- Students shall always carry their bus pass and are liable to produce the same when asked by an institution authority. Travelling without the bus pass is not allowed and shall be subjected to a fine.
- Any student found travelling in bus without having paid the transport fee, shall be liable to be fined first time and if the same act is repeated, that student shall be assumed as a regular traveller and be charged full transport fee along with the fine.
- Students availing the transport facility shall be responsible for all the personal belongings and the institution management is not responsible for theft / loss of property during travel in bus.
- Ragging, by law, is strictly prohibited. Any student who is travelling in the college vehicle found indulging directly / indirectly in any unruly activities shall be considered to have committed a serious misconduct and strict action shall be initiated against them

- Use of any kind of intoxicants (like drugs, smoking, drinking) or gambling, playing cards, photography etc., is strictly prohibited.
- Students shall come to their respective stop at least five minutes before the scheduled arrival time of the vehicle.
- Students shall board the buses from the assigned boarding stop only. They shall board the vehicle that has been allocated to them and occupy only the seat allotted to them.
- Students shall occupy their seats at least five minutes before the departure of the vehicle from the campus. Trying to catch the vehicle or stop it while in motion is not permitted.
- Students shall be liable to pay for any damage caused to the vehicle or a property therein either alone or jointly with others. In addition, disciplinary action shall also be initiated against them.
- College hostel inmates shall not be permitted to travel in the college transport until and unless they have been specifically authorised (written consent from transportation in-charge).
- No student shall be allowed to access the sound/ music system of the vehicle.
- In case of violation of any rules & regulation or any instruction issued by the institution management, a penalty, in form of fine or cancellation of bus pass including expulsion from the institution may be imposed on the student.
- Any kind of violation of the above-mentioned rules shall attract strict disciplinary action including expulsion from the college.
- Regarding any other issues not mentioned above, Principal will be the deciding authority to settle any matters of dispute and his/her decision shall be final.

ANTI RAGGING COMMITTEE

Ragging, in any form, is an offence and is totally prohibited in and outside the campus. This rule applies to the campus, hostels, college transportation and outside the college premises too. All steps are taken to create a “ragging free” environment, thus ensuring a serene atmosphere conducive to learning and growth at the college.

The college is committed to follow all regulations and guidelines formulated by the UGC and Bharathiar University with regard to a “ragging free atmosphere” for the young students to develop as good citizens.

CHAIRPERSON
Dr.Saravanan R.
COMMITTEE MEMBERS
Dr. Ananth K.R.
Dr. Vijay Anand A.
Dr.Krishnaveni C.

What Constitutes Ragging?

As defined by the UGC, Ragging constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student

- Indulging in rowdyism or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student
- Asking any student to do any act which such a student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students
- Any act of financial extortion of forceful expenditure burden put on a fresher or any other student
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person
- Any act or abuse by spoken words, emails, post public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student
- Any act that effects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student

Punishment that may be awarded for Ragging

Every incident of ragging will be investigated by one of the Anti-Ragging Squads who will go into the details and submit all relevant information to the Principal along with their findings and recommendations. On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Principal will determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti- Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more specified clauses of the UGC Regulations, for further action. Further, the Anti- Ragging Committee of VET IAS will, depending on the nature and gravity of the guilt established by the Anti-Ragging Squads, award, to those found guilty, one or more of the following punishments, namely:

- Suspension from attending classes and academic privileges
- Withholding / withdrawing scholarship / fellowship and other benefits
- Debarring from appearing in any test / examination or other evaluation process
- Withholding results / Suspension / expulsion / Cancellation of admission
- Debarring from representing the institution in any regional, national or international meet, events, tournament, youth festival, etc
- Rustication from the institution for a period ranging from one to four semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

DISCIPLINARY ACTION COMMITTEE

The attention of all the students is drawn to the following Tamil Nadu Educational rules:

- Principal or other constituted authorities of the college may frame and issue from time to time the disciplinary rules of permanent or temporary nature regulating the conduct of the students in and outside the college premises so far as such rules seem necessary to maintain the reputation of the institution.
- Principal or other constituted authorities shall have full power to inflict the following punishments in the interest of the students or in the interest of the institution such as fines, loss of attendance, forfeiture of term certificates, suspension etc.

CHAIRPERSON
Dr. Vellingiri P.
COMMITTEE MEMBERS
Dr. Ananth K.R.
Dr. Arulraj S.
Ms. Amutha Malar V.

COUNSELLING AND GUIDANCE CELL

The centre provides individual and group counselling to students. Besides this, the centre also offers regular seminars and workshops for members of faculty and students.

CHAIRPERSON
Dr. Shakila Mathew
COMMITTEE MEMBER
Dr. Poongulale M.P.
Ms. Thernika R.

WOMEN'S GRIEVANCE REDRESSAL CELL

Women's Grievance Redressal Cell functions on the following objectives:

- To protect the safety of female students of the college as per the order of the Supreme Court in the year 2004 and to empower female students
- To prevent or deter the commission of acts of sexual harassment and to provide the procedures for the resolution, settlement or prosecution of acts of sexual harassment of girl students by taking all steps required
- To express prohibition of sexual harassment inside the campus by notification, publication and circulation in appropriate ways

CHAIRPERSON
Dr. Shakila Mathew
COMMITTEE MEMBERS
Dr. Mrinalini S.
Dr. Suresh C. S.

INTERNAL COMPLAINTS COMMITTEE (GRIEVANCE CELL)

The cell functions with an objective of solving the grievances of the students. The complaints received from the students shall be analysed by the members of this committee and then will be taken to the notice of the Principal for further actions. Members of the committee shall hear the problems of the grieved patiently and take remedial steps accordingly.

CHAIRPERSON
Dr. Murali P.
COMMITTEE MEMBERS
Dr. Shanthi V. N.
Ms. Pushpa Priya D.

CENTRE FOR HUMAN EXCELLENCE

Ethics and culture programmes are to teach the values of life to the student community and develop their knowledge and wisdom simultaneously which are required for human excellence. Yoga has been taught for the ascent and vertical transformation of the students to become enlightened and extraordinary citizens. The learning and practice of Yoga will not only give students a sound mind and sound body, but also values like knowledge, wisdom and compassion, metaphysical experience and communion of the individual soul with the Supreme. The purpose of education is not only to transfer knowledge and skills to the students but also transform them into better citizens.

CHAIRPERSON
Dr.Saravanan R.
COMMITTEE MEMBERS
Mr. Dineshwaran M.
Dr. Selvanayaki K.

CENTRE FOR ENTREPRENEURIAL DEVELOPMENT

Centre for Entrepreneurial Development (CED) is established with a vision to spread the spirit and temper of entrepreneurship, to foster innovation and inculcate entrepreneurial skills in students. The objectives of the centre include:

- Creating awareness on entrepreneurship among the students through training programmes, workshops and camps, identifying, motivating and guiding the budding entrepreneurs
- Facilitating them by providing information on entrepreneurial opportunities through MSME, DIC, TIIC and other financial institutions
- Establishing a network for proper guidance to take up the entrepreneurial journey by equipping students with necessary managerial skillset to run a business successfully

CHAIRPERSON
Mr. Logesh Kumar S
COMMITTEE MEMBERS
Dr. Ananth K. R.
Ms. Srijanani A.K.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Internal Quality Assurance Cell (IQAC) was established in 2019 as per the direction of NAAC to ensure high quality education through various quality measures. In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore, proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. As quality enhancement is a continuous process, the IQAC plays an imperative part of the institution's system and works towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institution.

CHAIRPERSON
Dr. Saravanan R.
COMMITTEE COORDINATOR
Mr. Jagadeesan S.
FACULTY REPRESENTATIVES
Dr. Mohana Sundari L.
Dr. Ramkumar R.
Dr. Boopathiraj T. M.
Ms. Jayashree R.
MANAGEMENT REPRESENTATIVE
Thiru. S. D. Chandrasekar
SENIOR ADMINISTRATIVE OFFICER
Mr. Logesh Kumar S.
STUDENT REPRESENTATIVE
Ms. Nikita Kumari Rathi
STAKEHOLDER
Ms. Uma Maheswari K.

CENTRE FOR FACULTY DEVELOPMENT

The institution strongly believes that a team of faculty with a high sense of commitment and sincerity can usher in quality education. Aiming at excellence in its academic yatra, the institution has aptly realised that the faculty are the sheet anchors who should be scholars of the highest order endowed with knowledge, wisdom and compassion. Only the best faculty can produce the best students and shape them into excellent citizens and the manpower the nation needs for its great leap. To attain this prime objective, a Centre for Faculty Development (CFD) has been created and under its auspices, faculty development programmes are conducted regularly.

CHAIRPERSON
Dr. Saravanan R.
COMMITTEE MEMBERS
Dr. Srinivasan. V.
Mr. SalethVensus Kumar A.

CENTRE FOR WOMEN'S EXCELLENCE

Centre for Women Excellence was instituted with the aim of providing various training, awareness and life guiding programme to the female students and rural and urban women to compete with the competitive world. The centre has various plans to elevate the life style and social status of women. This will educate women to realise their strength and exhibit their multi dimentaional role to create a more equal world and encourage the women to provide formidable effort to reach out to the society to bridge the inequalities that confront women today.

CHAIRPERSON
Dr. Shakila Mathew
COMMITTEE MEMBERS
Dr. Rajalakshmi M.
Ms. Hemasri S.

SWAYAM CENTRAL

SWAYAM (Study Webs of Active–Learning for Young Aspiring Minds) is a programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all governing thought. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy. This is done through an indigenously developed IT platform that facilitates hosting of all the courses taught in classrooms to be accessed by anyone, anywhere at any time. All the courses are interactive, prepared by the best teachers in the country and are available, free of cost to the residents in India.

CHAIRPERSON
Dr.Nagalakshmi R.
COMMITTEE MEMBERS
Dr. Mano Priya M.
Dr.Prasath S.

CENTRE FOR RESEARCH DEVELOPMENT CELL

The Research & Development (R & D) Cell of VET IAS College facilitates and encourages research culture among the faculty and students. Its prime role is to create contacts with the real world and promote research through a range of publications. It enables a congenial environment for technological development and monitors the research activities of the college.

The R&D Cell takes up the responsibility of creating a work place to attract the best talent and strives continuously in pooling of skills and internal resources, creating strategy, overcoming limitations, and makes the College proud to be amongst the best institutions around the Globe. The R&D Cell aims to reach the Vision and Mission of the Institution.

Under the chairperson's able-guidance and advice, the college is able to submit research proposals for grants to various agencies like DST, DRDO, MNRE, AICTE, VTU, VGST, K-BITS, KSCST, American Sociological Review (ASR), UNICEF, Equity Financing, Debt Financing, Incubators, etc.. The publication statistics and citations are creditworthy. Obtaining several patents is its one of the priority.

CHAIRPERSON
Dr. Saravanan R.
COMMITTEE MEMBERS
. Dr. Karthika D.
Dr.Anantha Kumar S.

INSTITUTION'S INNOVATION COUNCIL

An Initiative of MHRD for selected Higher Education Institutes systematically fosters the culture of Innovation amongst all Higher Education Institutions (HEIs). The primary mandate of MHRD Innovation Cell (MIC) is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are in the formative years.

MIC has envisioned encouraging creation of 'Institution's Innovation Council (IICs)' across selected HEIs. A network of these IICs will be established to promote innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system in the campuses.

CHAIRPERSON
Dr. Lavanya R.
COMMITTEE MEMBERS
Ms. Sri Janani
Dr. Karthiga D.

NATIONAL SERVICE SCHEME

National Service Scheme is one of the pathways for the academic institution to serve the society. It creates a platform for the students to show their talents, to enhance their knowledge, to combine the knowledge and action to achieve results for community development. Our NSS team is committed to prepare the NSS volunteers for the democratic, self-disciplined and self-reliant way of life.

The primary objective is to develop the personality and character of the student youth through voluntary community service. 'Education through Service' is the purpose of the NSS.

CHAIRPERSON
Dr.Arulraj S.

NATIONAL CADET CORPS

The National Cadet Corps in India is a voluntary organization which recruits cadets from our college. The Cadets are given basic military training in small arms and parades. The officers and cadets have no liability for active military service once they complete their course but are given preference over normal candidates during selections based on the achievements in the corps.

This aims to develop character, comradeship, discipline, leadership, secular outlook, spirit of adventure and the ideals of selfless service amongst the youth of the country and to provide a suitable environment to motivate the youth to take up a career in the Armed Forces.

CHAIRPERSON
Dr. Suresh A.
COORDINATOR
Mr. Rohith V.

RED RIBBON CLUB / YOUTH RED CROSS

The Red Ribbon Club (RRC) promotes access to information on healthy life and voluntary blood donation. They create and provide opportunity to the zeal of volunteerism among youth to contribute towards the control and prevention of HIV & AIDS. The Red Ribbon Club is a voluntary on-campus intervention programme for students. The programme organized by RRC addresses the knowledge, attitude and behaviour of the youths in the interrelated areas of Voluntary Blood Donation, HIV & AIDS, as demanded by their age, environment, and life style.

CHAIRPERSON
Dr. Saravanan R.
COORDINATOR
Dr.Dhinesh D.

ENVIRONMENT CLUB

The purpose of the club is to create awareness of environmental issues, such as protection, conservation, preservation, and restoration, with an emphasis on educating and empowering students. Students who are interested in environmental advocacy and awareness are encouraged to join.

The Club is involved in planting trees and creating awareness among students to promote an eco-friendly campus by saving electricity, water and promoting vermin-culture composting on the campus. Joining this club is good for students who are interested in biological sciences, medicine or veterinary science. This club also works well for students who are interested in Geography and Earth Sciences.

CHAIRPERSON
Dr.Suress C.R.
COORDINATOR
Mr.Poonkundran K.

OTHER FACILITIES OFFERED

VETIAS provides a plethora of opportunities for students to enhance their communicative competence, to keep their body and mind healthy and become competent in the areas of their choice. It serves a multitude of purposes for students such as bridging the gap between different phases of life, providing additional professional training and qualifications and equipping them to be humane leaders of the morrow.

To make this a working reality, coaching for and Foreign Languages and various exams like UPSC, TNPSC, Banking Services, Auditing are provided by the experts from institutes like Dev's Academy, CMA, ICSI, ACCA and ICAI. Reading habit is also inculcated in the students by making the best use of the library and the digital library and encouraging them to actively participate in various clubs events, sports and games and also in yoga and aerobic classes for their holistic development.

STUDENTS' FORUM

The students' forum of VETIAS functions with the following office bearers:

- President
- Vice-President
- Fine Arts Secretary
- General Secretary
- Sports Secretary
- Department Secretaries
- Club Secretaries

The office bearers will be elected by the II & III year UG students (except for Sports, Department and Club Secretaries) every year.

No form of campaigning that disturbs the discipline code and regularity of the institution is allowed.

Criteria to contest for any of the posts are as follows:

- (i) Pass in all subjects / papers in first attempt
- (ii) Highest percentage of marks - in Part III subjects of UG or Main subject of PG course
- (iii) Good conduct and character

Two members of teaching faculty shall be nominated by the Principal as staff advisors and they shall guide the Association activities during the academic year.

July - 2021 (Odd Semester)

Date		Day Order	No. of Working Days	Programme
1	THU			
2	FRI			
3	SAT			
4	SUN			
5	MON			
6	TUE			
7	WED			
8	THU			
9	FRI			
10	SAT			
11	SUN			
12	MON			
13	TUE			
14	WED			
15	THU			
16	FRI	I	1	Commencement of III Year classes
17	SAT	II	2	
18	SUN			
19	MON	III	3	
20	TUE	IV	4	
21	WED	Bakrid		
22	THU	V	5	
23	FRI	VI	6	Commencement of II Year classes
24	SAT			
25	SUN			
26	MON	I	7	
27	TUE	II	8	
28	WED	III	9	
29	THU	IV	10	
30	FRI	V	11	
31	SAT	VI	12	

August - 2021 (Odd Semester)

Date		Day Order	No. of Working Days	Programme
1	SUN			
2	MON	I	13	
3	TUE	II	14	
4	WED	III	15	IQAC Meeting
5	THU	IV	16	
6	FRI	V	17	
7	SAT	VI	18	
8	SUN			
9	MON	I	19	
10	TUE	II	20	
11	WED	III	21	
12	THU	IV	22	
13	FRI	V	23	
14	SAT			
15	SUN	Independance Day		
16	MON	VI	24	
17	TUE	I	25	
18	WED	II	26	
19	THU	III	27	
20	FRI	Muharram		
21	SAT	IV	28	
22	SUN			
23	MON	V	29	CIA - 1
24	TUE	VI	30	CIA - 1
25	WED	I	31	CIA - 1
26	THU	II	32	CIA - 1
27	FRI	III	33	CIA - 1
28	SAT			
29	SUN			
30	MON	Krishna Jayanthi		
31	TUE	IV	34	Students Welfare and Grievances Redressal Committee Meeting

September - 2021 (Odd Semester)

Date		Day Order	No. of Working Days	Programme
1	WED	V	35	
2	THU	VI	36	
3	FRI	I	37	
4	SAT	II	38	
5	SUN			
6	MON	III	39	
7	TUE	IV	40	
8	WED	V	41	
9	THU	VI	42	
10	FRI	VinayakarChathuthi		
11	SAT			
12	SUN			
13	MON	I	43	
14	TUE	II	44	
15	WED	III	45	
16	THU	IV	46	
17	FRI	V	47	
18	SAT	IV	48	
19	SUN			
20	MON	I	49	
21	TUE	II	50	
22	WED	III	51	
23	THU	IV	52	
24	FRI	V	53	
25	SAT			
26	SUN			
27	MON	VI	54	CIA - 2
28	TUE	I	55	CIA - 2
29	WED	II	56	CIA - 2
30	THU	III	57	CIA - 2

October - 2021 (Odd Semester)

Date		Day Order	No. of Working Days	Programme
1	FRI	IV	58	CIA - 2
2	SAT	Gandhi Jayanthi		
3	SUN			
4	MON	V	59	
5	TUE	VI	60	
6	WED	I	61	
7	THU	II	62	
8	FRI	III	63	
9	SAT			
10	SUN			
11	MON	IV	64	
12	TUE	V	65	
13	WED	VI	66	
14	THU	Ayutha Pooja		
15	FRI	Vijaya Dasami		
16	SAT	I	67	
17	SUN			
18	MON	II	68	
19	TUE	Milad-un-Nabi		
20	WED	III	69	
21	THU	IV	70	
22	FRI	V	71	
23	SAT			
24	SUN			
25	MON	VI	72	
26	TUE	I	73	
27	WED	II	74	
28	THU	III	75	
29	FRI	IV	76	
30	SAT	V	77	
31	SUN			

November - 2021 (Odd Semester)

Date		Day Order	No. of Working Days	Programme
1	MON			
2	TUE	VI	78	
3	WED	I	79	
4	THU	Deepavali		
5	FRI	II	80	
6	SAT	III	81	
7	SUN			
8	MON	IV	82	Model Examinations
9	TUE	V	83	Model Examinations
10	WED	VI	84	Model Examinations
11	THU	I	85	Model Examinations
12	FRI	II	86	Model Examinations
13	SAT			
14	SUN			
15	MON	III	87	
16	TUE	IV	88	
17	WED	V	89	
18	THU	VI	90	
19	FRI			
20	SAT			
21	SUN			
22	MON			
23	TUE			
24	WED			
25	THU			
26	FRI			
27	SAT			
28	SUN			
29	MON			
30	TUE			

December - 2021 (Even Semester)

Date		Day Order	No. of Working Days	Programme
1	WED			
2	THU			
3	FRI			
4	SAT			
5	SUN			
6	MON			
7	TUE			
8	WED			
9	THU			
10	FRI			
11	SAT			
12	SUN			
13	SUN			
14	TUE			
15	WED			
16	THU			
17	FRI			
18	SAT			
19	SUN			
20	MON	I	1	
21	TUE	II	2	
22	WED	III	3	
23	THU	IV	4	
24	FRI	V	5	
25	SAT	Christmas		
26	SUN			
27	MON	VI	6	
28	TUE	I	7	
29	WED	II	8	
30	THU	III	9	
31	FRI	IV	10	

January- 2022 (Even Semester)

Date		Day Order	No. of Working Days	Programme
1	SAT	New Year's Day		
2	SUN			
3	MON	V	11	
4	TUE	VI	12	
5	WED	I	13	
6	THU	II	14	
7	FRI	III	15	
8	SAT			
9	SUN			
10	MON	IV	16	
11	TUE	V	17	
12	WED	VI	18	
13	THU	I	19	
14	FRI	Bogi		
15	SAT	Pongal		
16	SUN	UzhavarThirunal		
17	MON	II	20	
18	TUE	Thaipoozam		
19	WED	III	21	
20	THU	IV	22	
21	FRI	V	23	
22	SAT			
23	SUN			
24	MON	VI	24	
25	TUE	I	25	
26	WED	Republic Day		
27	THU	II	26	
28	FRI	III	27	
29	SAT	IV	28	
30	SUN			
31	MON	V	29	

February - 2022 (Even Semester)

Date		Day Order	No. of Working Days	Programme
1	TUE	VI	30	
2	WED	I	31	
3	THU	II	32	
4	FRI	III	33	
5	SAT	IV	34	
6	SUN			
7	MON	V	35	CIA - 1
8	TUE	VI	36	CIA - 1
9	WED	I	37	CIA - 1
10	THU	II	38	CIA - 1
11	FRI	III	39	CIA - 1
12	SAT			
13	SUN			
14	MON	IV	40	
15	TUE	V	41	
16	WED	VI	42	
17	THU	I	43	
18	FRI	II	44	
19	SAT	III	45	
20	SUN			
21	MON	IV	46	
22	TUE	V	47	
23	WED	VI	48	
24	THU	I	49	
25	FRI	II	50	
26	SAT			
27	SUN			
28	MON	III	51	

March - 2022 (Even Semester)

Date		Day Order	No. of Working Days	Programme
1	TUE	IV	52	
2	WED	V	53	
3	THU	VI	54	
4	FRI	I	55	
5	SAT	II	56	
6	SUN			
7	MON	III	57	CIA - 2
8	TUE	IV	58	CIA - 2
9	WED	V	59	CIA - 2
10	THU	VI	60	CIA - 2
11	FRI	I	61	CIA - 2
12	SAT			
13	SUN			
14	MON	II	62	
15	TUE	III	63	
16	WED	IV	64	
17	THU	V	65	
18	FRI	VI	66	
19	SAT	I	67	
20	SUN			
21	MON	II	68	
22	TUE	III	69	
23	WED	IV	70	
24	THU	V	71	
25	FRI	VI	72	
26	SAT			
27	SUN			
28	MON	I	73	
29	TUE	II	74	
30	WED	III	75	
31	THU	IV	76	

April - 2022 (Even Semester)

Date		Day Order	No. of Working Days	Programme
1	FRI	V	77	
2	SAT	Telugu New Year's Day		
3	SUN			
4	MON	VI	78	Model Examinations
5	TUE	I	79	Model Examinations
6	WED	II	80	Model Examinations
7	THU	III	81	Model Examinations
8	FRI	IV	82	Model Examinations
9	SAT	V	83	
10	SUN			
11	MON	VI	84	
12	TUE	I	85	
13	WED	II	86	
14	THU	Tamil New Year's Day		
15	FRI	Good Friday		
16	SAT			
17	SUN			
18	MON	III	87	
19	TUE	IV	89	
20	WED	V	88	
21	THU	VI	89	
22	FRI	I	90	
23	SAT			
24	SUN			
25	MON			
26	TUE			
27	WED			
28	THU			
29	FRI			
30	SAT			

Important Days

S.No	Date	Event
1.	05.06.2021	World Environment Day
2.	16.06.2021	Father's Day
3.	01.07.2021	National Doctors' Day
4.	11.07.2021	World Population Day
5.	28.07.2021	World Nature Conservation Day
6.	12.08.2021	International Youth & National Librarians Day
7.	15.08.2021	India's Independence Day
8.	19.08.2021	World Photography Day
9.	05.09.2021	Teachers' Day
10.	08.09.2021	International Literacy Day
11.	16.09.2021	World Ozone Day
12.	27.09.2021	World Tourism Day
13.	02.10.2021	International Non-Violence Day
14.	04.10.2021	World Animal's Day
15.	15.10.2021	World's Hand Washing Day
16.	17.10.2021	International Poverty Eradication Day
17.	14.11.2021	World Diabetes Day
18.	14.11.2021	Children's Day
19.	30.11.2021	Flag Day
20.	01.12.2021	World AIDS Day
21.	10.12.2021	Human Rights Day
22.	14.12.2021	National Energy Conservation Day
23.	12.01.2022	National Youth Day
24.	30.01.2022	World Leprosy Eradication Day
25.	04.02.2022	World Cancer Awareness Day
26.	28.02.2022	National Science Day
27.	08.03.2022	International Women's Day
28.	15.03.2022	World Consumer's Day
29.	22.03.2022	World Day for Water
30.	24.03.2022	World TB Day
31.	07.04.2022	World Health Day
32.	23.04.2022	World Book Day
33.	10.05.2022	International Energy Day
34.	10.05.2022	Mother's Day
35.	15.05.2022	International Family Day
36.	24.05.2022	Commonwealth Day
37.	31.05.2022	World No Tobacco Day



Hand Book 
Academic year 2021-22